



Mr Andy Maddox
Business Development Manager, Leisure Services
Doncaster Council
Civic Office
Waterdale
Doncaster

DN1 3BU

04 February 2019

Our Ref: **2018001694** (your unique reference number should be quoted in all communications)

2018001694 (Doncaster Council) – Local Delivery Pilots-Award Variation Letter

Dear Mr Andy Maddox,

By an award agreement dated 30 April 2018 ('the Award Agreement'), Sport England offered your organisation an award of £369,868 for your LDP development project ('the Award'). This was accepted by your organisation on 22 May 2018.

I am pleased to inform you that, subject to the terms and conditions set out in the Award Agreement and the variations noted below, Sport England has agreed to increase the Award by £435,360, resulting in a revised total Award of £805,228.

The following variations are to be made to the Award Agreement as and from the date of this variation letter:

1. The table at Part 1 The Award will be deleted and replaced with the following:

Period Start	Period End	Type of Funding	Award Amount	Total Project Cost
30/04/2018	31/03/2019	Lottery Funding	£337,488	£337,488
01/04/2019	31/03/2020	Lottery Funding	£229,892	£229,892
01/04/2020	31/03/2021	Lottery Funding	£237,848	£237,848

2. The Condition(s) at Part 4 Project Conditions will be deleted and replaced with the following:

#	Condition	Date Required
1	<p>The Organisation shall complete and submit the following forms to Sport England:</p> <ul style="list-style-type: none"> • Award Acceptance Form • Bank Details Form (BACS) • Project Contacts Form • Budget Forecast Form • Initial Project Cost and Claim Form 	Before first payment (Acceptance within one month of the date of this Award)
2	<p>The Organisation shall submit the 'Project Costs Reconciliation and Claim Form' with supporting verified information.</p> <p>Note: all items of expenditure relating to this Award must be accounted for separately and reported in the appropriate forms.</p>	Every six months and at the end of the project
3	<p>Submission of a written report in accordance with clause 7.6 of the Standard Terms and Conditions of Award, every six months of the Term, or as otherwise agreed with by Sport England in writing.</p> <p>The report must detail actual data against the agreed Project Measures/Project Objectives and be prepared in such a format as Sport England may reasonably require.</p>	At least every six months for the duration of the project and prior to the corresponding payment claim
4	<p>Sport England to approve the final version of the initial action plan.</p> <p>An appropriate programme governance model to oversee and steer the pilot is agreed with Sport England within the first three months.</p> <p>Sport England to be involved in and approve the recruitment of new posts including approving final versions of job description and person specifications for LDP Business Manager and LDP Data and Research Officer.</p> <p>A more detailed risk register with mitigations is supplied prior that reflects the challenges of landing the pilot in the context of their place.</p> <p>Sport England to sign-off final consultancy briefs and be represented in the recruitment of consultants.</p> <p>Sport England will be party to any decision to approve and sign-off the pilots' evaluation plan and evaluation partner.</p>	<p>Before first payment</p> <p>Before first payment</p> <p>Before first payment</p> <p>Before second payment</p> <p>Before second payment</p> <p>Before second payment</p>
5	Sport England to be involved in the Evaluation steering group for this work	Before second payment

6	Sport England to be involved in, and approve, Local evaluation framework and baseline measures	By 30 June 2019
7	The organisation shall ensure the Local Evaluation Framework contractors work with IFF (the national LDP programme evaluators) as required by Sport England	By 31 August 2019

The Award is to be used by your organisation solely towards achieving the purpose set out in the Award Agreement. Under no circumstances will Sport England be obliged to increase the amount of the Award.

To accept this variation to your Award, please complete the Award Acceptance Form below and return to:

Sport England, SportPark, 3 Oakwood Drive, Loughborough, Leicester, LE11 3QF

You have one month from the date of the Award Offer Letter to accept the Award. After this one-month period, the Award Offer will lapse unless valid and acceptable reasons are given for the delay before the end of this period and Sport England agrees in writing to extend it. If the Award lapses, the Award Offer will be regarded as having been automatically withdrawn.

Should you require any further assistance, please do not hesitate to contact Russell Turner by email Russell.Turner@sportengland.org or by telephone to (direct line) 07747763091.

We look forward to receiving the Award Increase Acceptance Form in due course. On behalf of Sport England, I would like to offer my congratulations on the increase to your organisation's award.

Yours sincerely

Chris Perks
Director for Local Delivery

Award Increase Acceptance Form



We acknowledge receipt of Doncaster Council-Local Delivery Pilots- Award Variation Letter (URN 2018001694) dated 04 February 2019 and confirm that we agreed to the variations set out in the letter.

Print Name:		Signature:	
Position:		Date:	